**VOLUNTEER AND INTERNSHIP APPLICATION FORM**

|  |  |
| --- | --- |
| **Position applied for:** |  |
| Are you currently working/studying:  | Yes □ No □ Other: |
| Your current employer or college name: |  |
| How do you know about the announcement: |  |
| Have you ever applied to ActionAid before: | Yes □ No □ Other: |

Are you available to work: □ full time (8 hours) □ Part-time (half days/4 hours)
 **PERSONAL INFORMATION**

|  |  |  |  |
| --- | --- | --- | --- |
| First name |  | Last name: |  |
| Date of birth: |   |
| Permanent address: |  |
| Present address: |  |
| Email address: |  | Mobile phone: |  |

*Nationality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Are you legally permitted to work: Yes □ No □*

**EDUCATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of education institution** | **Subject of study** | **Academic year** | **Have you completed?** | **Degree earned** |
|  |  |  |  |  |
|  |  |  |  |  |

 **EMPLOYMENT HISTORY**

Please provide a brief work history, if any. Simply leave it blank if you do not have previous work history:

|  |  |  |
| --- | --- | --- |
| **Name of your workplace** | **Period** | **Your main role and responsibility or key tasks**  |
|  |  |  |
|  |  |  |

 **COMPUTER AND LANGUAGE PROFICIENCY**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Language/IT skill** | **Basic** | **Fair**  | **Working proficiency** | **Professional Proficiency** |
| English  |  |  |  |  |
| Other |  |  |  |  |

|  |
| --- |
| **Reason of your application and expectation (please provide summary of maximum 250 words):** |
|   |

Note: submitted application form will not be returned. Only applicant/application shortlisted by the recruitment penal will be contacted for further notice.